



Kanaranzi – Little Rock Watershed District

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Kanaranzi –Little Rock Watershed District
Regular Meeting Minutes
August 13, 2020
Adrian City Hall - Council Chambers
Adrian, MN 56110

CALL TO ORDER: The Regular Meeting was called to order by Chair, Layton Gruis at 7:00 p.m.

Present: Mgrs. B. Jansma, J. Brake, A. Henning, L. Gruis

Absent: Mgr. C. Gruis

Guests: John Shea (Nobles SWCD Manager), Sabrina Vosberg (Nobles SWCD Assistant)

AGENDA: The agenda for the August 13, 2020 meeting was reviewed. J. Brake moved to approve the agenda as mailed. B. Jansma seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

MINUTES: The minutes of the July 9, 2020 regular meeting were reviewed. A. Henning moved to approve the minutes as presented. J. Brake seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

COST-SHARE CONTRACTS AND PAYMENTS: Vosberg presented the board with the updated remaining project log.

B. Jansma moved to approve the contracts and payments listed below for cost-share. J. Brake seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

KLR-2020-12	James Joens	SSTS	\$500.00
KLR-2020-13	Jesse Drost – Ransom 15	WWY	\$3,339.90
KLR-2020-14	Jesse Drost – Ransom 8	WWY	\$1,601.42
KLR-2020-15	Jesse Drost – Ransom 2	BB WASCB	\$27,297.32
KLR-2020-16	Jesse Drost – Wtgn 31	WWY	\$5,024.43
KLR-2020-17	Jerry Loonan	WWY	\$2,400.00
KLR-2020-18	Jeff Diekmann	WWY	\$2,166.45
KLR-2020-19	Jesse Drost – Ransom 15	Cons. Use Acres	\$1,500.00

TREASURER’S REPORT: Bills payable, subject to audit, in the amount of \$500.00. After review, B. Jansma moved to approve the Treasurer’s Report as presented. A. Henning seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

J. Brake moved to add A. Henning to the signature card. B. Jansma seconded the motion. Affirmative: J. Brake, L. Gruis and B. Jansma. Opposed: None. Abstained: A. Henning. Motion Carried.

CORRESPONDENCE: MPCA report and Soil Health Day information.

OLD BUSINESS:

- A. 2021 Draft Budget – Budget options were presented to the board. A. Henning moved to set the levy at 152,456 to allow \$70,000 in cost-share funds. B. Jansma seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

Levy Request	\$	152,456.00
Expenses		
SWCD Admin/Technical Contract	\$	70,000.00
Audit Expenses	\$	3,000.00
Board Compensation	\$	5,000.00
Insurance and Bonds	\$	2,600.00
Legal Fees	\$	5,000.00
Mileage and Travel	\$	1,500.00
Other Services/Charges	\$	1,000.00
Professional Fees/MAWD & LMC	\$	5,000.00
Project Expenses	\$	-
Cost-Share (Project Expense)	\$	70,000.00
Education Program (Project Expense)	\$	1,000.00
Tree Program (Project Expense)	\$	10,000.00
Publications and Hearings	\$	2,000.00
Supplies and Postage	\$	750.00
Total Expenses	\$	176,850.00
Total Budgeted Expenses Paid from the Levy Request	\$	152,456.00

Meeting was paused at 7:59pm for the Public Hearing.

Meeting was reopened at 8:06pm by L. Gruis.

- B. Missouri River Watershed Partnership – Meeting will be on September 9, 2020 at Pizza Ranch in Luverne.

ADMINISTRATOR REPORT: Shea reported on the office schedule. He also presented the board with the water storage information he received from Houston Engineering.

OTHER REPORTS: None.

NEW BUSSINESS: MAWD Dues – Dues for 2021 have been set.

CALENDAR OF EVENTS: Next meeting Thursday, September 10, 2020 at 7:00 p.m.

ADJOURN: L. Gruis moved to adjourn the meeting at 8:20 p.m. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

Secretary

Kanaranzi –Little Rock Watershed District
Public Hearing Meeting Minutes
August 13, 2020
Adrian City Hall - Council Chambers
Adrian, MN 56110

CALL TO ORDER: The Public Hearing was called to order by Chair, Layton Gruis at 8:00 p.m.
Guests: John Shea (Nobles SWCD Manager), Sabrina Vosberg (Nobles SWCD)

2021 KLR BUDGET AND CORRESPONDING LEVY REQUEST

Kanaranzi-Little Rock Watershed District; 2021 Budget: The Managers reviewed the proposed 2021 KLR Budget and the corresponding Rock County and Nobles County levies. Discussion commenced and it was decided the 2021 levy amount would be increased from \$146,592 to \$152,456. The forecasted expenses would be \$176,850. The balance of dollars (\$24,394) needed to fund the planned expenses would be derived from KLR’s existing fund balance. The following illustrated the corresponding county levy requests:

Nobles County	\$143,156
Rock County	<u>9,300</u>
Total	\$152,456

Public Input/Comments: L. Gruis acknowledged that no comments were received. Shea shared that no comments were offered, nor correspondence received prior to the meeting regarding the 2021 KLR budget. B. Jansma moved to close the public input portion of the Public Hearing. A. Henning seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

Shea requested the board approve a resolution setting the 2021 Levy/Budget. This would include forwarding the levy amounts to both the Nobles County Auditor and the Rock County Auditor prior to September 15, 2020.

Resolution #1-2020; Resolution regarding the 2021 Budget/Levy: B. Jansma moved to approve the 2021 KLR Budget and the corresponding Nobles County and Rock County levy requests. A. Henning seconded the motion. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

Adjourn: L. Gruis moved to adjourn this portion of the meeting at 8:05 p.m. Affirmative: A. Henning, J. Brake, L. Gruis and B. Jansma. Opposed: None. Motion Carried.

Secretary